

GOVT. COLLEGE WOMEN UNIVERSITY FAISALABAD



NON TEACHING POSITION

Applications are invited from highly qualified, accomplished, dynamics and motivated Punjab residents for the following non-teaching post for appointment on DPL (Daily Pay Labor) Basis.

Sr. No.	Position	No. of Posts	Criteria
1	Security Guard DPL Basis Age Limit (18-30)	08	(i) Ex-service man not below the rank of L/Naik or equivalent rank from Forces; (ii) Not retired on medical or disciplinary grounds; (iii) experience in security matters; and (iv) two years are not passed after retirement OR (i) Higher Secondary School Certificate (second division) or equivalent qualification from a recognized Board; and (ii) height = 5' 6"
2	Security Guard (Female) DPL Basis Age Limit (18-30)	02	(i) Higher Secondary School Certificate (second division) or equivalent qualification from a recognized Board; and (ii) height = 5' 6"
3	Sanitary Worker DPL Basis Age Limit (18-25)	05	Middle / Literate

INSTRUCTIONS:

1. The candidates applying against above mentioned post are required to apply through prescribed Application form available on the website of the University (<http://www.gcwuf.edu.pk>).
2. All applicants are required to submit three hard copies of application forms along with updated CV, attested copies of HEC recognized degrees, DMCs, I.D. card, result cards, certificates, testimonials, photograph (1x1), experience certificate (if applicable) & NOC (from existing job, if any), request for age relaxation (if required) and all required mentioned documents as per service statutes of the University.
3. Application forms should be submitted with Demand Draft of **Rs.500/-** in favor of **Treasurer, Government College Women University, Faisalabad.**
4. Incomplete or applications received after due date will not be entertained.
5. The candidates already in Service (Government or Semi-Government) must apply through proper channel by the due date.
6. Experience certificates, duly issued by the concerned Head(s) of the Institute / Competent Authority must be attached. No advantage, whatsoever, would be given if Experience Certificates are not attached. No advantage for incomplete certificate will be given.
7. The application and documents showing age, qualification, experience and other credentials of

the candidates prescribed in advertisement should be completed in all respect on or before the closing date fixed for such post(s). No separate call / message / email will be sent for the provision of missing document (if any).

8. Only short listed candidates will be called for interview and short listing of the candidates shall be made in accordance with the procedure laid down by the University (No objection/claim in this regard by the candidate will be entertained).
9. The eligible candidates may be asked to appear for scrutiny test if required and test date and time will be communicated on university website and on provided contact information of the candidate.
10. The University reserves the right to increase or decrease the number of positions depending upon availability of the competent candidate and need of the university.
11. The University reserves the rights not to consider any application or fill the post without giving any reason.
12. The University is not responsible if call letters/emails/messages about test and interview schedule is ignored by the candidates or letters are delayed or not received due to any lapse of Courier Agency/Post Office/Telephonic message. No TA/DA would be admissible when called for interview or test.
13. In case, any information provided by the candidate in his / her application form is found to be incorrect / false at any stage, she / he will be disqualified and action will be taken under rules.
14. The remuneration shall be paid as per approved wages of Government of the Punjab and amended from time to time and duly notified by commissioner office Faisalabad.
15. No application will be entertained after due date and time. Duly signed complete applications along with verified certificates degrees/transcript experience certificates and NOC (if applicable) must reach the following address:

Recruitment Branch, Government College Women University Faisalabad, Madina Town (Admin Block First Floor) by courier, registered post or by hand not later than due Date: 16-02-2024 4:00 P.M positively. However, the portal will be closed at 12.00 p.m. on the last date.

(Registrar)

Government College Women University,
Faisalabad, 041-9220695 / 9220065

